



Land Use/Zoning Permit Application (for fences, sheds, etc.)
Village of Cobleskill Planning Environment & Codes 378
Mineral Springs Rd.
Cobleskill, New York 12043
Telephone 518-234-4661

NO APPLICATION FEE

Application Number _____

Applicant _____
 Mailing Address _____

 Telephone _____
 Fax/Email _____
 911 Location _____

Property Owner _____
 Mailing Address _____

 Telephone _____
 Fax/Email _____
 SBL Number _____

For site plan or building permit only: Total Estimated Project Cost \$ _____

Zoning District _____

If your project will be located in the **Historic District** you may need to apply to the Historic District Review Commission.

_____, **being duly sworn**, deposes and says that he is the applicant above named. He is the owner, or _____, of said owner or owners, and is duly authorized to perform or have performed the said work, and to make and file this application; that all statements contained in this application package are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and specifications filed therewith, and in accordance with applicable laws, ordinances, rules and regulations.

The applicant recognizes that it may be necessary for Village Staff or members of the Planning Board, the Historic District Review Commission, the Zoning Board of Appeals, and/or the Street Tree Committee to conduct an on-site visit of the exterior and/or interior of the property that is the subject of the application. **The applicant hereby agrees** that such on-site visit(s) may be conducted as deemed necessary. Whether a site visit is necessary for the purpose of reviewing the application shall be within the sole discretion of the Village Staff and/or Board/Commission members. **The applicant further agrees**, that by submitting this application, the applicant shall hold harmless the Village of Cobleskill, the Village Staff and/or Boards/Commission and their members and agents in their official and individual capacities for any damage or injury alleged to have been caused as a result of any site visit made pursuant to this application.

Sworn to before me this _____ **day of** _____ **in the year of** _____.

 Signature of Applicant

 Signature of Notary Public, State of New York
 (stamp below)

Village of Cobleskill Planning Environment & Codes Office 518-234-4661

Land Use Zoning Permit Application

These are the minimum submission requirements as set forth in Code of the Village of Cobleskill, Chapter 160-Zoning, for any Land Use Zoning Permit Application. If you do not meet these minimum requirements, the Village reserves the right to reject the application.

The Code Enforcement Official will need a plot plan showing the location of your project. Please see the other side of this sheet for information on how to provide the plot plan.

Number of acres _____

Application is hereby made to: _____

Type of Structure (circle one): Wood frame Steel frame Modular Other _____

Is your project located in...

The flood plain? Yes No

A Wetlands area? Yes No

If yes, you may need to submit an Elevation Certificate with your application.

Height of proposed structure _____ stories _____ feet

Describe the proposed scope of the project, in detail:

Projected start date

Projected completion date

NOTE: Proposed location of project SHALL be staked, using a minimum of 24" exposed stakes and flagging. Stakes shall be placed on the outline of the proposed project so that the Code Enforcement Official can verify compliance with the Zoning Regulations.

FOR APPLICANT'S REFERENCE ONLY. DO NOT RETURN THIS SHEET TO THE PEC OFFICE.

A plot plan is a picture of a lot. **It must be drawn to scale** on an 8½" x 11" (or larger) piece of paper.

It must show the following information:

1. Arrow showing *North* direction
2. Measurements of all the boundaries of the land (lot dimensions)
3. Location and dimensions of all structures on the property (houses, garages, sheds, pools, fences, etc.)
4. The shortest distance from the building to front lot line (front setback)
5. The shortest distance from the building to side lot line (side setback)
6. The shortest distance from the building to rear lot line (rear setback)
7. Location of driveway and access roads and road frontage measurement
8. Location of any easements

Sample plot plan:

