

SHARED SERVICES/CONSOLIDATION STUDY FACTSHEET**Village & Town of Cobleskill***December 11, 2007***1. What is the Purpose of the Study?**

The Village, on behalf of the village and the town, has received a state grant to conduct a study to address the potential for sharing or consolidating services now provided by the two municipalities. The grant is a NYS Shared Municipal Services Incentive (SMSI) grant.

2. Which Services Are Being Studied?

The study will examine:

- General Government Administration (Clerks, Boards, etc.)
- Courts
- Highway Department
- Police & Fire protection
- Parks and Other Recreational Facilities & Services
- Land Use Laws, Planning, Zoning, Assessment and Code Enforcement
- Water & Sewer Service
- Shared Services Strategies for the two Municipalities

3. Who is Conducting the Study?

The Center for Governmental Research (CGR), which is based in Rochester, NY, has been engaged for this study. CGR has been conducting management studies for governments since 1915, and works with municipalities of all sizes across the state.

4. Is there a Steering Committee Representing the Village and Towns?

A 5-member committee is providing oversight for the study. Members are:

Village of Cobleskill: Mayor Mike Sellers, John O'Donnell

Town of Cobleskill: Supervisor Mike Montario, Ken Hotopp, Ruth Bradt (Supervisor-Elect Roger Cohn has been a part of the most recent meetings as well)

5. What are the Key Steps in a Consolidation Study?

For this study, CGR and the committee have identified five major phases:

- Project Startup & First Public Presentation on August 14, 2007
- Primary Data Collection – a “hands-on” review & analysis of current operations
- Identification & Evaluation of Cooperation / Consolidation Alternatives & Public Forums on the Options
- Recommendation for a Draft Action Plan & Draft Implementation Plan
- Public Presentation to Solicit Opinions on the Draft Plans & the Final Study Report

6. **What is the Timeframe for the Study?**

CGR will complete the study in the spring of 2008.

7. **Who Should I Contact at CGR if I Want to Provide Input for the Study?**

CGR wants residents and taxpayers to tell us which services and functions they need and expect, and give us their ideas about the best ways to provide them. We would appreciate receiving your input by January 7, 2008. A separate comment sheet is provided for your convenience. Contact Scott Sittig: ssittig@cgr.org (585) 327-7082 or go to live.cgr.org/Cobleskill and fill in the form online.

8. **What is the ratio of the population of the Village to the Town?** Roughly 2.4/1

| | 2006 | 2000 | 1990 |
|---------|-------|-------|-------|
| Village | 4,632 | 4,533 | 5,268 |
| TOV | 1,916 | 1,874 | 2,002 |
| Town | 6,548 | 6,407 | 7,270 |

Source: U.S. Census Bureau, 2006 Population Estimates, Census 2000, 1990 Census

9. **The Revenues and Expenses for Each Municipality in the Most Recent Fiscal Year:**

| Municipality | Fiscal Year Ended | Expenditures | Revenues | Taxable Assessed Valuation * |
|--------------|-------------------|--------------------|--------------------|------------------------------|
| Village | 5/31/2006 | \$4,333,980 | \$4,285,216 | \$149,835,139 |
| Town | 12/31/2006 | \$908,402 | \$1,045,825 | \$94,971,860 |
| TOTAL | | \$5,242,382 | \$5,331,041 | \$244,806,999 |

* Taxable Assessed Valuation Data was as of 9/04/07

10. **A Comparison of Functional Expenses Between the Village and Town:**

| Functional Area | Expense | | Combined Total |
|-----------------------|--------------------|------------------|--------------------|
| | Village | Town | |
| Administration | \$603,833 | \$297,987 | \$901,820 |
| Court | \$97,606 | \$43,510 | \$141,116 |
| Highway Department | \$645,026 | \$365,822 | \$1,010,848 |
| Police | \$764,198 | | \$764,198 |
| Fire | \$75,866 | \$73,983 | \$149,849 |
| Parks & Recreation | \$20,000 | \$42,697 | \$62,697 |
| Planning & Zoning | \$108,777 | \$41,949 | \$150,726 |
| Debt & Interest | \$254,097 | \$42,454 | \$296,551 |
| Water | \$605,909 | | \$605,909 |
| Sewer | \$1,158,668 | | \$1,158,668 |
| Total | \$4,333,980 | \$908,402 | \$5,242,382 |
| Ratio of Total | 4.8 | 1 | |