

Sign Permit Application
Application fee is \$10.00 per sign



Village of Cobleskill Planning Environment & Codes
378 Mineral Springs Rd.
Cobleskill, New York 12043
Telephone 518-234-4661

App # _____

Received _____

Applicant _____

Property Owner _____

Mailing Address _____

Mailing Address _____

Telephone _____

Telephone _____

Fax/Email _____

Fax/Email _____

911 Location _____

SBL Number _____

Zoning District _____

If your sign will be located in the Historic District you may need to apply to the **Historic District Review Commission**.

_____, **being duly sworn**, deposes and says that he is the applicant above named. He is the owner, or _____, of said owner or owners, and is duly authorized to perform or have performed the said work, and to make and file this application; that all statements contained in this application package are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and specifications filed therewith, and in accordance with applicable laws, ordinances, rules and regulations.

The applicant recognizes that it may be necessary for Village Staff or members of the Planning Board, the Historic District Review Commission, the Zoning Board of Appeals, and/or the Street Tree Committee to conduct an on-site visit of the exterior and/or interior of the property that is the subject of the application. **The applicant hereby agrees** that such on-site visit(s) may be conducted as deemed necessary. Whether a site visit is necessary for the purpose of reviewing the application shall be within the sole discretion of the Village Staff and/or Board/Commission members. **The applicant further agrees**, that by submitting this application, the applicant shall hold harmless the Village of Cobleskill, the Village Staff and/or Boards/Commission and their members and agents in their official and individual capacities for any damage or injury alleged to have been caused as a result of any site visit made pursuant to this application.

Sworn to before me this _____ **day of** _____ **in the year of** _____.

Signature of Applicant

Signature of Notary Public, State of New York (stamp below)

These are the minimum four submission requirements of the Code of the Village of Cobleskill, Chapter 160-Zoning, Article X-Signs.

See the Code of the Village of Cobleskill at www.schohariecounty-ny.gov

The Village may ask for additional information reasonably related to the application.

1. Attach a SCALE DRAWING of the proposed sign, showing the following:

- Type of sign (pole sign, wall sign, perpendicular to building, etc.)
- Sign dimensions
- Sign materials
- Method and style of sign illumination
- Method of structural support,
- Sizes of all lettering
- Colors
- The sign's location on the land or building in relation to existing buildings, roadways, driveways, sidewalks
- For **parallel-mount signs**, building frontage of the business being advertised
- For **perpendicular-mount signs**, distance from bottom of sign to the ground or sidewalk
- For signs **applied to or mounted in windows**, measurement of the window(s)
- For **freestanding signs**, what is the legal speed limit on the road/street? _____ mph

2. Attach a drawing or photograph, showing any other signs existing on the parcel.

3. Application for (check one):

- Permanent sign
- Sandwich board sign (no larger than 30" wide and 48" high)
- Temporary sign -- Date of the event being advertised _____

4. For each proposed sign, submit one application form and \$10 application fee, payable to Village of Cobleskill.