



Town of Schoharie, NY 12157

OFFICE OF CODE ENFORCEMENT

Mail: PO Box 544 Office: 300 Main St.
 Phone: 518-295-6572 Fax 295-7599

Required Submissions for ZBA () All Variances, () Special Use Permits and () Site Plan Reviews (Planning Board)

You need to submit the following in order for the review process to start
10 DAYS PRIOR TO THE DATE OF THE MEETING

No Exceptions.

Location of Property (911#): _____ Date: _____

Applicant: _____ SBL Tax #: _____

Address of Applicant: _____

Phone of Applicant: _____

Owners Name (If Different) _____

Address of Owner: _____

Phone of Applicant: _____ Contact: _____

() Site Visit by CEO & or Chairman Prior to 1st meeting. _____

() Proposed Use- (Describe Fully) _____

() Building and Zoning Permit application. See Code Enforcement Officer.

() Application to the Board of Appeals () Interpretation () Use () Area () Other

() Short Form SEQR

() Aerial View Map See SC Real Property Tax for maps- 295-8349

() Plot Plan to Scale: Show all important features that may impact decision.

() Sketch or picture of proposed building. (Front and Side View).

() Tax Map: showing all properties within 500' of subject parcel with names and addresses. The Real Property Tax office @ 295-8349 may be able to assist you with this. (These owners will be notified via Certified Mail of your request.)

() Copy of your deed. (See Real Property).

() Contact & phone #. _____

() 7 Copies of all the above.

() Return to CEO -300 Main St. PO Box 544, Schoharie, NY 12157

() Accepted Date: _____

() Rejected Date: _____ Reason: _____

Resubmitted Date _____

Thank You Peter R. Irwin, CEO, ZO- NY State Reg. # 0196-7032B