

Town of Cobleskill Planning Board  
PO Box 327  
Cobleskill, NY 12043

Phone: (518) 234-1719  
[www.schohariecounty-ny.gov](http://www.schohariecounty-ny.gov)  
Email: [coby2@nycap.rr.com](mailto:coby2@nycap.rr.com)

**APPLICATION FOR REVIEW AND APPROVAL OF SITE PLAN PROPOSAL**  
**\_\_\_ Check here for Amendment**

- 1) Tax Map#: \_\_\_\_\_ Zone: \_\_\_\_\_
- 2) Name or Identifying Title of Site Plan: \_\_\_\_\_
- 3) Owner of property for which site plan is being submitted:  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone/Fax: \_\_\_\_\_ Email: \_\_\_\_\_
- 4) Presenter: (Letter of authorization if presenter is not owner) \_\_\_\_\_
- 5) Name of Engineer or Site Designer: \_\_\_\_\_
- 6) Location of Site Plan: \_\_\_\_\_
- 7) Generally describe any easements: (Please attach copy of deed)  
\_\_\_\_\_
- 8) Write names of adjoining landowners on back of application.
- 9) State the requested use of the property with a general description and nature of intended use.  
\_\_\_\_\_

Please submit (1) set of color photos showing (4) sides of proposed project.

**The undersigned hereby requests approval by the Planning Board of the above identified site plan. I hereby acknowledge that I or my authorized agent have read this application in full and followed zoning law procedures of Appendix B.**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

*\*In the event of future changes to this site plan, additional approvals may be needed\**

\$125.00 Fee is due with the submission of the application. Payable to the "Town of Cobleskill"

9 copies of the site plan must be submitted to the Planning Board Secretary, at the above address, (15) days prior to the regular scheduled meeting. The Planning Board meets every 3<sup>rd</sup> Wednesday of each month @ 7pm in the Village of Cobleskill building located at 378 Mineral Springs Rd.

Application will expire within (1) yrs date of its submission unless a written extension; which is mutually agreed upon by owner and the board, is submitted.

Any major alteration to a plan that the applicant changes after the date of submission to the scheduled meeting shall postpone Planning Board review and approval until the next meeting.

NYS law requires that your Preliminary Site Plan, which is a detailed scale drawing of your project, must be prepared by an architect, a professional engineer, a land surveyor, or a landscape architect unless your project is one of the following:

- A farm building to be used solely for agricultural purposes, no retail sales, or;
- A residential building of 1,500 square feet or less, or;
- An alteration to an existing structure that will cost ten thousand dollars (10,000) or less and will not affect structural safety or public safety.