



**SCHOHARIE COUNTY DEPARTMENT OF
PERSONNEL & CIVIL SERVICE**
ANNOUNCES CIVIL SERVICE *OPEN COMPETITIVE* EXAMINATION FOR
#68-626: BEHAVIORAL HEALTH NURSE-RN
Current Starting Salary: \$46,012 (CSEA Grade 17)

*Application Fee – \$15.00

LAST FILING DATE: **December 5, 2016** **DATE OF EXAMINATION:** **January 7, 2017**

ELIGIBLE LIST: The list resulting from this examination will be used to fill vacancies, as they occur in the Schoharie County Department of Mental Health.

RESIDENCE REQUIREMENTS: An applicant must have been a legal resident of Schoharie County or one of the six contiguous counties of Albany, Delaware, Greene, Montgomery, Otsego or Schenectady for at least thirty days immediately preceding the test date.

MINIMUM QUALIFICATIONS:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Nursing, Psychology, Sociology or Social Work, as well as licensure and current registration to practice as a registered professional nurse in New York State; **OR**
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Nursing plus two (2) years experience in a behavioral health setting, as well as licensure and current registration to practice as a registered professional nurse in New York State.

DISTINGUISHING FEATURES OF THE CLASS: This is a professional position that provides clinical and administrative support to the Behavioral Health Program. The Behavioral Health Nurse - RN performs therapeutic measures prescribed and delegated by the medical staff. Participates in patient education and rehabilitation, and provides interpretation of treatment to the patient and the patient's family. The Behavioral Health Nurse - RN coordinates unit activities and assures accountability of all assigned tasks. Provides health care teaching and counseling.

Use of calculators is ALLOWED

Subjects of examination: A written test designed to evaluate knowledge, skills and/or abilities in the following areas:

- 1. Current Health Issues, Problems and Trends:** These questions test for knowledge of current issues in health care. Questions may cover such topics as social, political, and economic factors which impact on resource allocation in health-care delivery; disease prevention and control; patient confidentiality; quality assurance; and utilization review.
- 2. Nursing Principles and Practices: General Nursing:** These questions test for knowledge of general nursing principles and practices. Questions may cover such topics as common treatment modalities; causes of disease; medication procedures; development and implementation of patient care plans; nursing judgment; and appropriate action in emergency situations.
- 3. Preparing Written Material:** These questions test for the ability to present information clearly and accurately, and to organize paragraphs logically and comprehensibly. For some questions, you will be given information in two or three sentences followed by four restatements of the information. You must then choose the best version. For other questions, you will be given paragraphs with their sentences out of order. You must then choose, from four suggestions, the best order for the sentences.
- 4. Principles and Practices of Staff Development and Training:** These questions test for the knowledge and abilities used to develop and deliver training. They address topics such as the assessment of training needs; instructional design; training methods and techniques; the use of training aids, materials, and technology; motivation; learning theory; classroom management; the evaluation of learning outcomes; and the usage of training-related data.

The New York State Department of Civil Service has not prepared a test guide for this examination. However, candidates may find information in the publication "How to take a written test" helpful in preparing for this test. This publication is available on line at: www.cs.ny.gov/testing/localtestguides.cfm

APPLICATION FEE WAIVED: A waiver of application fee will be allowed if you are unemployed and primarily responsible for the support of a household. In addition, a waiver of application fee will be allowed if you are determined eligible for Medicaid, or receiving Supplemental Security Income payments, or Public Assistance (Temporary Assistance for Needy Families/Family Assistance or Safety Net Assistance) or are certified Job Training Partnership Act/Workforce Investment Act eligible through a state or local agency. All claims for application fee waiver are subject to verification. If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application by the close of business on the Application Deadline as listed on the Examination Announcement. Applications are available in the Personnel Department.

**The required application fee is fifteen dollars, which may be in the form of a check/money order or cash, and must accompany each application. If your application is disapproved, your examination fee will NOT be returned to you. Please make check/money order payable to Schoharie County Department of Personnel and include the examination number.*

Applications and exam announcements are available on our website at www.schohariecounty-ny.gov

ISSUE DATE: 11/10/2016

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